

AGENDA

2021 ANNUAL GENERAL MEETING

1015- 1400 hrs on Saturday, March 26th, 2022
Virtual Zoom Meeting Attendance.

1.0 Call to order – meeting called to order at 1204.

2.0 Introductions:

Due to unforeseen circumstances, the MAMLS president is unable to chair the AGM today. As per standing rules, the Vice President will be filling in. Currently there are 39 members online and 7 in the room for a total of 46 members. Quorum has been achieved.

2.1. Guests

2.1.1. CSMLS CEO, Christine Nielsen
Membership voted in favour (28) of Christine Nielsen attending as an AGM guest.

2.2. Board of Directors

2.2.1. President – Dmytro Yamchuk (not in attendance)
2.2.2. Vice President – Dannielle Caruk
2.2.3. Past President – Noelle Cater
2.2.4. Executive Assistant – Denise Fudge
2.2.5. Treasurer – Melanie Couture
2.2.6. Marketing & Communication – Angelique Manguino
2.2.7. Professional Development – James Stevenson
2.2.8. President, Capitol Region Academy – Darrell Nazar
2.2.9. President, Valley Plains Academy – Lorenne Friesen

2.3. Scrutineers - Denise Fudge (Online) and James Stevenson (In person)

2.4. Parliamentarian – William Younger

2.5. Secretary – Llorra Alejandro-Yarema

2.6. Non-member attendees

2.6.1. None present in-person or online.

3.0 Approval of Agenda:

MOTION:

“Be it moved that the agenda be approved as circulated.”

Moved by Denise Fudge, seconded by James Stevenson.

The agenda was amended as follows:

Remove 4.0 Introduction

Add 8.0 Further Business

Add 9.0 Adjournment

AMENDED MOTION:

“Be it moved that the agenda be approved as amended.”

Moved by Noelle Cater, seconded by Denise Fudge.

In favour: Online (27), In Person (3)

Opposed: 0

Abstain: 0
Motion carried.

4.0 Approval of 2020 Annual General Meeting Minutes:

MOTION:

“Be it moved that the minutes of the 2020 AGM be accepted as presented.”

Moved by James Stevenson, seconded by Noelle Cater.

In favour: Online (26), In Person (3)

Opposed: 0

Abstain: 0

Motion carried.

5.0 2020 Annual Report – Melanie Couture

The Annual Report has been uploaded to the MAMLS website for review by membership.

6.0 Report from the Board of Directors – Noelle Cater

In 2021 MAMLS held 6 Board meetings, and our first combined online and in-person AGM on November 13 using the Zoom platform. We also hosted two CE sessions during the AGM. We were limited to one face-to-face BoD meeting in an outdoor space due to Covid restrictions. Six Finance Committee meetings were also held. One meeting was held with the CMLTM. Due to increased meeting activity, fiduciary tasks, and volunteer recruitment issues, MAMLS was unable to meet with the CSMLS Manitoba/Saskatchewan Director, and further government advocacy meetings have been put on hold.

We welcomed four newly elected Board members in 2021: Dmytro Yamchuk (Vice President), Angelique Manguino (Marketing and Communications Director), Denise Fudge (Executive Assistant) and Sarah Crawford (MLA Representative). In addition, we welcomed Melanie Couture back to the Board in June 2021, in the position of Treasurer, to replace Maggie MacFarlane. The Board would like to extend its sincere gratitude to Maggie for stepping in as Treasurer in 2019. She spent numerous hours rectifying the financial records due to software issues, and was a steadfast and integral resource in our transition.

The MCMLS Congress has not been held since 2018, and the Covid-19 pandemic has not allowed for any opportunity to consider this for 2021, especially with the excess burden on the medical laboratory profession from which we rely heavily upon for the necessary volunteers. The Board spent additional time on Zoom training in preparation for the fall AGM. The Regional Academies also held meetings, which hosted CE sessions for their attendees. This year the Manitoba Schools Science Symposium was held virtually, and MAMLS was able to judge and sponsor awards for projects related to Med Lab science as in previous years. Many other annual events were still cancelled due to the pandemic, which has significantly affected MAMLS ability to advocate for the profession, and has limited CE events for our membership. On a positive note, we are very excited for Winnipeg to host the 2022 LABCON June 3 to 5. It will be an amazing opportunity for all of us to attend innovative sessions, share ideas, and network once again amongst our peers. I would highly encourage you to attend!!

In order to plan for advocacy and host relevant, innovative continuing education opportunities for our members, it is imperative to have people volunteer. We need people to step forward, even if only to participate on a committee. We are straining the limits of the current MAMLS volunteer pool, and would like to appeal to those that would love to share their thoughts and energy to share our pride in the profession with others. We are currently recruiting for the 2023 positions of Vice President, Marketing and Communications Director, Executive Assistant, MLA Representative and Secretary. In addition, we would love to welcome anyone to the current Professional Development committee. We are also looking for volunteers for the Manitoba Science Symposium. Please talk to any current or past Board member, or email us at

president.mamls@gmail.com if interested, or if you would like to nominate anyone.

7.0 New Business:

Noelle Cater, Chair of the By-law Committee was asked to co-chair this portion of the meeting.

7.1 By-law changes

MOTION:

“Be it moved that the proposed housekeeping By-Law changes be accepted as circulated and presented.”

Moved by Denise Fudge, seconded by Melanie Couture.

Discussion arose from the above motion; Tricia Van Denakker requested the housekeeping changes to the By-Laws be read out loud to the membership to ensure clarity of proposed changes. The proposed housekeeping changes are listed above the amended motion.

Proposed Housekeeping Changes to By-Laws

4.5 A retired member shall be one who has attained certification and has retired from the medical laboratory profession, and wishes to maintain an association with the MAMLS.

5.2 Affiliate, MLA affiliate, Trainee, and honorary affiliate members shall be entitled to all the privileges and services of the MAMLS as defined by the Board from time to time, except for voting and holding elected office.

5.7 Each member of the MAMLS, by accepting membership, shall agree to abide by the Bylaws and Standing Rules of the MAMLS.

5.8 Bylaw only requires renumbering

6.1 The Board of Directors shall consist of eight (8) elected officers to include the Past President, President, Vice-President, Executive Assistant, MLA Representative, Treasurer, Marketing and Communication Director, and Professional Development Director. In addition, there will be Academy Directors; one Director to be appointed by each Academy and a Northern Manitoba Representative.

6.1.2 An Academy Director and Northern Manitoba Representative shall live and/or work in the geographic area that they represent.

6.2.1 The offices of the Vice President, the President, and Past President shall be in automatic progression at one year intervals in the order given following the election of the Vice-President by the membership of the MAMLS.

6.2.2 The office of Marketing and Communication Director and Executive Assistant shall be elected during even numbered years for a two (2) year term commencing the year after election.

7.2 The Nominating Committee of the MAMLS shall be a Standing Committee which shall consist of the Chairperson (the Past President), the Academy Directors, and the Northern Manitoba Representative.

7.7.1 The Chairperson of the Nominating Committee shall prepare the slate of nominations for officers and send the ballot to all voting members not less than sixty (60) days prior to the Annual General Meeting.

7.7.2 Topic column – Election Ballot

7.8.1 In the event that any office is not filled as a result of the ballot, an election shall be held at the Annual General Meeting.

7.9 Certified members shall be certified to vote for the election of officers either by the ballot or at the Annual General Meeting.

9.3 The Vice-President shall, whenever necessary, due to the absence or inability of the President, assume the duties and responsibilities of the President.

11.1 Any person who is aware that a certified MLT member has engaged in conduct detrimental to the MAMLS or to the profession will be referred to the Registrar of the College of Medical Laboratory Technologists of Manitoba (CMLTM) to file a formal written complaint. The Registrar will determine whether an investigation and /or disciplinary action are required.

11.2 Any person who is aware that a certified MLA member has engaged in conduct detrimental to the MAMLS, or to the profession, or has violated the Code of Professional Conduct of the CSMLS or the Standards of Practice of the MAMLS may file a written complaint with the CEO of CSMLS. Upon receipt of written complaint, the Executive Director of CSMLS shall act upon that complaint in accordance with CSMLS Bylaws.

12.2 Notice of the Annual General Meeting of the Association, together with the Agenda for the meeting, shall be sent to the members at their last known email address not less than thirty (30) days prior to the meeting.

14.1 Certified members in any geographical region within the Province may, upon application signed by at least five (5) such members, request Association approval and recognition of the organization of a local Academy.

16.1 The rules contained in the current edition of Bourinot's Rules of Order shall govern the Association in all cases to which they are applicable and in which they do not conflict with these Bylaws and any special rules or order the Association may adopt.

AMENDED MOTION:

“Be it moved that the amended housekeeping By-Law changes with the removal of 11.1 and 11.2 be approved as presented.”

Amendment moved by Trish Van Denakker, seconded by Melanie Couture.

In favour: Online (25), In Person (3)

Opposed: 0

Abstain: 0

Motion carried.

Proposed By-law Deletions

The MAMLS Board of Directors proposes to delete the following MAMLS By-Laws due to their lack of relevance:

4.4 A corresponding membership shall be given to a non-member of the Association who wishes to maintain an association with the Association but who does not qualify for certified, MLA or trainee membership.

4.6 An honorary affiliate membership shall be awarded to a non-member who is involved in the health field, in recognition of outstanding service to the Association in advancing service to the Association in advancing its aims and objectives. An honorary affiliate member shall be exempt from paying annual membership fees.

5.7 Members in good standing with the MAMLS may submit their resignation by giving notice in writing to the President at least thirty (30) days prior to the effective date of such resignation, but without prejudice to their liability to the MAMLS.

Both sections 4 & 5 will be renumbered to accommodate these changes.

MOTION:

“Be it moved that the proposed By-Law deletions be accepted as circulated and presented.”

Moved by Melanie Couture, seconded by Denise Fudge.

In favour: Online(25), In Person (3)

Opposed: 0

Abstain: 0

Motion carried.

Proposed By-Law Changes

Currently the By-Law reads:

4.5. An honorary member shall be certified member (practicing, non-practicing, or retired) who, because of outstanding service to the Association, has been recommended for honorary membership and the recommendation has been approved by the Board of Directors. An honorary member shall be exempt from paying annual membership fees. **[Renumbered as 4.4 in previous motion]**

MOTION:

“Be it moved that the proposed wording change to By-Law 4.4:

An honorary member shall be a certified member who, because of outstanding service to the Association, has been recommended for honorary membership and the recommendation has been approved by the Board of Directors. An honorary member shall be exempt from paying annual membership fees.

be accepted as circulated and presented.”

Moved by James Stevenson, seconded by Darrell Nazar.

In favour: Online(25), In Person (3)

Opposed: Online (1)

Abstain: 0

Motion carried.

Currently the By-Law reads:

5.1. Certified members (practicing, non-practicing, or retired) who are currently registered or have been granted honorary membership, shall be entitled to all the privileges and services of the Association, as defined by the Board of Directors from time to time, including those of voting and holding office. Only members currently practicing shall be eligible to run for elected office. Affiliate members shall be entitled to all the privileges and services of the MAMLS, as defined by the Board of Directors except holding elected office.

MOTION:

“Be it moved that the proposed change to By-Law 5.1:

Certified members who are currently registered with MAMLS or who have been granted honorary membership, shall be entitled to all the privileges and services of the Association, as defined by the Board of Directors from time to time, including those of voting and holding office. Only current certified members shall be eligible to run for elected office. Affiliate members shall be entitled to all the privileges and services of the MAMLS, as defined by the Board of Directors except holding elected office.

be accepted as circulated and presented.”

Moved by James Stevenson, seconded by Darrell Nazar
Discussion from members ensued. Clarification of the definition of “certified member” was provided by Christine Nielsen from CSMLS By-Law 2.1.2. The amended motion was proposed as follows:

AMENDED MOTION:

“Be it moved that proposed amended wording change to By-Law 5.1:
Members who are currently registered with MAMLS or who have been granted honorary membership, shall be entitled to all the privileges and services of the Association, as defined by the Board of Directors, from time to time, including those of voting and holding office. Either certified members of MAMLS, or CSMLS members in good standing shall be eligible to run for elected office. Affiliate members shall be entitled to all the privileges and services of the MAMLS, as defined by the Board of Directors except holding elected office.
be accepted as presented.”

Amendment moved by Darrell Nazar, seconded by Melanie Couture.

In favour: Online (24), In Person (3)

Opposed: Online (1)

Abstain: 0

Motion carried.

Note: Concerns from Tricia Van Denakker were noted. Noelle Cater confirmed her vote was received and included in the count.

Currently the By-Law reads:

7.9. Certified members (practicing, non-practicing, or retired) shall be certified to vote for the election of officers either by the Mail-in ballot or at the Annual General Meeting.

MOTION:

“Be it moved that the proposed wording change to By-Law 7.9:
Certified members shall be certified to vote for the election of officers either by the ballot or at the Annual General Meeting.
Be accepted as circulated and presented.”

Moved by James Stevenson, seconded by Darrell Nazar.

Discussion from members ensued. The amended motion was proposed as follows:

AMENDED MOTION:

“Be it moved that the proposed amended wording change to By-Law 7.9:
Members who are currently registered with MAMLS shall be certified to vote for the election of officers either by the ballot or at the Annual General Meeting.
be accepted as presented.”

Amendment moved by Darrell Nazar, seconded by Denise Fudge.

In favour: Online (28), In Person (3)

Against: 0

Abstain: 1

Motion carried.

7.2 Adoption of the 2019 Auditors Report

The 2019 Auditors Report was presented to the membership.

MOTION:

“Be it moved that the Auditors report for 2019 be accepted as circulated.”

Moved by Melanie Couture, seconded by Noelle Cater.

In favour: Online (23), In Person (3)

Against: 0

Abstain: 0

Motion carried.

8.0 Further business – no further business.

9.0 Adjournment – meeting adjourned at 1327.